

2017 Instructions for completing on-line waiver

NOTE: For any athlete UNDER 18 YEARS OF AGE, the waiver process MUST be completed by their parent or guardian.

All waivers must be completed and turned in to Coach Stasaitis **NO Later Than, March 6, 2017**, or you will not be allowed to row or practice.

All rowers, coxswains and coaches need to sign the 2017 USRowing online waiver, you'll be signing up as a USRowing Basic Member and will be charged a **\$7.75 administrative fee**. All Arlington Rowing Association athletes will need to complete the online waiver in order to participate. USRowing provides insurance to our club in order to protect our members. The organization also oversees quite a few regattas that we attend and the waivers are linked directly into race registrations.

Instructions For US Rowing Waiver:

1. Sign in to the USRA portal at <https://membership.usrowing.org>
2. On the "Join USRowing" screen click on "join" under the "Individuals" box
3. On the next screen, Enter information in the appropriate boxes. In the "Club or Team Name" box, type "ARL" and select "Arlington Rowing Association-Arlington H.S.". A dropdown "Club Code Verification" box will appear. Type in our club code: **TYHWX**, and then click on "Submit Code". Now click on the "Search" button. If you are under 18 years of age, a "Parental Consent" dropdown box will appear. Your parent or guardian must click on yes in this box.
4. The "Membership Levels" box will appear. Select "Basic Membership" and then click the "submit" button.
5. A "Member Editor" screen will appear. Fill in the appropriate information and then click the "submit" button. If you are under 18 years of age, the "Parental Consent" dropdown box will appear again. Your parent or guardian must click on yes in this box.
6. The "Member Waiver" screen will appear. Fill in your parents/guardian name in the appropriate box, check the "I understand and agree to the terms of the waiver" box and then click the "submit" button.
7. The "Anti-Doping Compliance" screen will appear. Check "no" then click the "submit" button.
8. The "Payment" screen will appear. Fill in the appropriate information for payment and then click the "submit" button.
9. The "Confirmation" screen will appear. Print this screen or print the confirmation e-mail and give it to Coach Stasaitis at the next practice.

End of Instructions (rev: 02/16/2016)